

CONTENTS

GENERAL INFORMATION

MISSION STATEMENT
VISION STATEMENT
MEMBERSHIP BENEFITS
CONDUCTING BUSINESS and FUNCTIONS
MEMBER SERVICE OPPORTUNITIES

DUTIES, RESPONSIBILITIES, and PROCEDURES

LIST of OFFICER POSITIONS
LIST of MTACC, WSMTA, and MTNA EVENTS
EVENT PROCEDURES and POLICIES
EVENT ELIGIBILITY
OFFICER DUTIES and RESPONSIBILITIES
EVENTS and DUTIES and RESPONSIBILITIES for EVENT CHAIRS
SCHOLARSHIP FUND
MEMBERSHIP REIMBURSEMENT

GENERAL INFORMATION

This handbook provides an overview of policies for MTACC and covers procedures, guidelines, benefits, for MTACC teachers and students.

MISSION STATEMENT

As the local chapter of the Music Teachers National Association, we serve all of Clark County, WA, and offer excellent growth opportunities for you and your students alike. The Music Teachers Association of Clark County exists to provide increased professionalism, ongoing education, teacher networking, and student collaboration for private music teachers and their students.

VISION STATEMENT

MTACC values music as an essential part of society and each individual. MTACC seeks qualified and excellent teachers who thrive on instilling the passion of music into students of all ages and levels through private lessons. Our passion for music instilled into students overflows into public performances that encourage all MTACC teachers and students at the local, state, and national levels

MEMBERSHIP BENEFITS

1. Local Chapter Website Student Referrals
2. MTACC, WSMTA, MTNA student events, festivals, competitions
3. MTNA webinars
4. Local, State, and National Conferences and Workshops through MTACC,
5. WSMTA, MTNA Access to WSMTA's "Clarion," an online publication

6. Opportunities to receive grants for continued music education
7. Opportunities to network with other local, state, and national professional musicians
8. Discounts at Office Depot and Staples Office Supply and more
9. MTNA Medical Prescription Discount Card
10. Medical and Business Insurance

PROFESSIONAL EXPECTATIONS for TEACHERS and STUDENTS

MTACC subscribes to MTNA code of ethics found at MTNA.org

CONDUCTING BUSINESS and FUNCTIONS

MTACC conducts all business, events, and activities at a high standard of professionalism. Open board meetings allow officers to provide and plan:

1. A structured framework of policies provided in the chapter's bylaws and membership handbook that correspond with WSMTA and MTNA's policies.
2. Members are invited to provide input into the organizations policies, events, and activities through attendance at monthly open board meetings, and/or written requests to be addressed.
3. Minutes are posted on the website.
4. Officers serve at two-year terms and may be re-elected.
5. The president appoints event chairs or committees for the events MTACC offers for its teachers and students.
6. MTACC's events, activities, workshops, and board meetings are found on the chapter's website www.mtacconline.org

This information includes:

- A. Online registration forms
- B. Procedures, dates, locations, and other information for a
- C. Officer and chair positions with responsibility descriptions with contact information

MEMBER SERVICE OPPORTUNITIES

1. Serving leadership positions
2. Chairing events and festivals
3. Attending MTACC workshops and conferences
4. Encourage new members to join by inviting new members to chapter gatherings and by contacting the 2nd vice president about potential new members

EXPLANATION of BYLAWS

The bylaws of MTACC exist as the organization's operating manual. They define the organization's primary characteristics, explains how MTACC functions, and defines the rights and duties of the members.

MTACC strives to remain in compliance with IRS regulations required for 501C3 exempt non-profit status, with copies filed with MTNA and WSMTA. Any changes made to MTACC's bylaws must be reported in the annual filing with IRS.

MTACC Bylaws Include:

1. Officers and brief description of positions
2. Procedures for holding meetings, electing directors, and appointing officers
3. Conflict of interest policies and procedures
4. Distribution of grant money procedures
5. Other essential governing matters

DUTIES, RESPONSIBILITIES, and PROCEDURES

LIST of OFFICER POSITIONS

President: Serves as the director of the organization and over-sees meetings, workshops, conferences, events, festivals, and other activities.

1st Vice-President: Serves as the workshop and conference director. Responsible for programs

2nd Vice-President: Serves as the membership director, actively seeking out potential new member within the community, encouraging members to participate in MTACC, assisting in membership enrollment, and working with the treasurer to maintain an updated roster of memberships.

Treasurer: Maintains accurate financial records of MTACC's accounts and brings a treasurer's report to each board meeting. The Treasurer shall also be a primary signer on all bank accounts so as to distribute checks to appropriate parties.

Secretary: Keeps accurate records of each board meeting, turns in to the President in a timely manner to be reviewed and posted on the website. Assists in any additional duties as required.

Additional officer positions may be voted upon if and when required and when the position may be filled by a qualified member of MTACC.

EVENTS TIMELINE

The list below includes basic information about each MTACC event. Please see our website for more detailed information.

Baroque and Classical Festival: Early November

Composers Recital: January

Composers Competition: February

Misic Artistry Program for strings voice, and piano: End of February into mid-March

Music Literacy Program: Mid-end of March

Scholarship Recital: April

Romantic and 20th Century Festival: Early May

WSMTA: See www.wsmta.org

Will include upon approval

MTNA: See www.mtna.org
Will include upon approval

EVENT PROCEDURES and POLICIES:

1.MTACC live protocols:

When required, MTACC invites visiting artists to adjudicate students for a specified time frame. Students who enter the events through MTACC perform live at these venues according to their designated performance times. Students must be studying with an MTACC teacher to enter any and all events, festivals, and competitions. MTACC follows WSMTA and MTNA guidelines for presentation of music copies to and for visiting artists. All MTACC events follow the same procedures and policies found in the Event/Festival/Competition section of the handbook.

2.MTACC Virtual Event Protocol:

MTACC continues to offer events, festivals, and competitions during mandated closures of public venues. MTACC provides two options for student performances: live performances at teacher's studio through the Zoom online platform or by uploading their pre-recorded performance to be viewed with the visiting artist at the student's appointed time. MTACC maintains similar procedures as WSMTA and MTNA for online performance options and presentation of music copies for visiting artists.

EVENT ELIGIBILITY

All MTACC teachers may participate and enter students in any event, festival, and competition through the chapter, WSMTA, or MTNA. Registration and Fees may be found on the website..

NON-MEMBER PARTICIPATION

Non MTACC members are welcome to participate in any event by becoming an MTNA member or by paying the teacher entry fee in addition to normal student entry fees. The suggested non-member entry fee for MTACC events is 80% of the cost of MTACC membership, plus student entry fees. WSMTA events require a non-member fee of \$125 plus student entry fees

OFFICER DUTIES and RESPONSIBILITIES PRESIDENT

1. Prepare an agenda for and direct monthly open board meetings.
2. Advise all members through email of upcoming board meetings a week in advance of the designated date. Provide members with the opportunity to offer additional topics for discussion and/or vote at monthly meetings.
3. Provide a copy of the agenda to all members through email for each monthly meeting to be reviewed and considered no later than one day prior to the meeting.
4. Advise all chair members, following the June board meeting, of their responsibilities to secure venues, adjudicators, and event dates by the end of August. Set up a meeting in August to connect with all event chairs to discuss the events, any possible issues and/or concerns, formats, fees, and procedures.
5. Maintain communication with MTACC members informing them of all events, conferences, open board meetings, and any additional and/or contributing functions or business related matters. This includes but not limited to:
 1. Reminders of upcoming events and functions: flyers and/or information provided by event chairs
 2. Reminders of upcoming registration deadlines
 3. Pertinent information members request the President to send out to all members, typically in the form of email
 4. Announcements from WSMTA or MTNA
6. Coordinate with website administrator and/or communications chair to ensure all information is current and accurate
7. Review information provided by all chairs and committees for release MTACC members and confirm that procedures are followed according to MTACC, WSMTA and/or MTNA guidelines.
8. Coordinate with website administrator and/or communications chair in publicity efforts. This includes but not limited to: providing encouragement, assisting in publicity ideas, assisting in delegating duties to other members who wish to serve in this area, assisting in local connections, assisting and/or delegating with any fundraising opportunities, and assisting in making local contacts.
9. Review and sign meeting minutes and forwards to website administrator within one week of meeting date.
10. Responsible to collect MAP schedules from each division chair to be sent to WSMTA for approval no later than January 25 of each year.
11. Maintain a current job description Handbook for all officers and committee chairs
12. Deliver all files and materials to succeeding President at the MTACC May luncheon
13. President appoints:
 - Nominating Committee – in October to give time for committee to contact interested members, discuss responsibilities so potential officers understand and can make a non-hasty decision)
Music Artistry Program Chair and Committee
Music Literacy Program Chair
Historian
Parliamentarian
Communications Chair
14. Duties commence at the adjournment of the final meeting in May

PRESIDENTIAL DUTIES LINED OUT BY THE MONTH:

May:

1. Notify the WSMTA Executive Manager of the names and addresses of MTCC officers and the website chair for the coming year
2. Notify the Director of Membership Processing of MTNA of the name, address, phone & email of the new MTACC Treasurer
3. Notify the WSMTA Membership Chair of the new MTACC Membership Chair
4. Deliver the President's Report to WSMTA

June:

1. In early June: Host a planning session with the Executive Board, Retiring President, and all chairpersons.
2. Agenda should include each officer and chairperson's responsibilities for the upcoming year – go over each job description to ensure that everyone knows what their responsibilities entail.
3. Confirm that each committee and event chair set up dates and places for each event
4. Coordinate with the Website Chair, if needed, in updating the MTACC website to ensure that the Website is completely updated by early September
5. The President shall attend the WSMTA annual conference and or request another delegate to attend in their place the following meetings:
 - * Chapter President's Meeting: collect provided President's packet by WSMTA
 - * Music Artistry's Program Chairs Meeting: collect MAP packet to be delivered to MTACC chair
 - * Certifications Chair Meeting: collect certification packet to be delivered to certification chair
 - * District Vice-President's Meeting
 - * Deliver Membership Certificates to MTACC Treasurer to fill out and distribute at the first meeting or workshop of each year. Members who do not attend may provide a written request to the current treasurer to receive their certificate by mail at their own expense.

July

Provide MTACC's website administrator with WSMTA's calendar of annual events

September:

1. Attend the WSMTA Leadership Seminar, which is usually held the middle of September at Snoqualmie Pass. Expenses reimbursed by MTACC with a reimbursement form filled out and delivered, with receipts for registration and lodging, to the current treasurer. The president should delegate another representative if unable to attend.
2. Ensure General liability insurance is provided for each individual MTACC event through MTNA's "Request for Certificate of Insurance form through their resource and services via MTNA's website.
3. Send out a welcome email to members at the beginning of September. Include date and location of first meeting, name of hostess if applicable, and program.

1ST VICE PRESIDENT | Programs

Responsibilities:

1. Organize programs for MTACC
2. Programs set at June's meeting of each year so that the dates can be included on the MTACC Website Calendar. Each workshop will include:
 - One key note speaker
 - Two presentations provided by MTACC members
 - Optional: master class, short student and/or teacher recital
3. Months for organized meetings/workshops
 - September:** MTACC annual kick off teacher workshop
 - December:** Winter Social
 - January:** MTACC teacher workshop
 - May:** annual end of year luncheon to include a full program as stated above with the additions of: Presidential address, Vice-President purchasing and presenting thank you gifts to all officers and any other special presentations agreed upon at April's board meeting such as: honorary membership awards, event chairs, additional significant service or financial contributions for MTACC.
4. Secure venues for workshops, monthly board meetings, and any additional programs.
NOT: Event chairs will carry the responsibility of securing venues of which they direct.
Each year a presentation will be made by WSMTA president or District IV President. These visitations by WSMTA officers alternate every other year. Vice-President I will be responsible to reach out to the appropriate WSMTA officer to confirm the date for their visit by July.
Ideas for programs may be found on website (MTACC history) or contacting former Vice-Presidents and/or members.

***MTACC WORKSHOP Guest Speakers/Presenters**

1. Member Presentations: Members within MTACC, WSMTA and MTNA are invited to provide a presentation in their area of expertise. Financial Compensation: \$100 per hour presentation.
2. Non-Member Presentations: These include any guests within the Vancouver/Portland metro area. Financial Compensation: \$100 per hour presentation, inclusive of all expenses.
3. Non-Member Presentations: These include any guests outside the Vancouver/Portland metro area. Financial Compensation: \$100 per hour presentations. Guest will be required to fill out a reimbursement form and provide copies of receipts to be turned into the First Vice-President. The First Vice-President will be responsible to turn the form and receipts into the current treasurer, who will provide a reimbursement check either in person or by mail.
4. Contact presenters at least a week before each meeting. Provide the following information to all guests: your contact information, an emergency contact phone number and email for a delegated assistant, event location, address, confirmation date and time, confirmation of program topic, and confirmation of any required equipment and/or materials.
5. Send thank-you's to presenters

- Program formats may change with different members serving in this position
5. Deliver all files and materials to succeeding 1st Vice President at the MTACC May luncheon.

2nd VICE PRESIDENT/Membership Chairman/Hospitality

Responsibilities:

1. Promote increased membership in MTACC by:
 - * Contacting local piano teachers when the opportunity arises and informing them of the benefits of joining MTACC and MTNA
 - * Assisting new applicants in becoming MTACC members
2. Become familiar with MTACC, WSMTA and MTNA membership guidelines
3. Instruct prospective new members: Once a person has contacted any member and expressed interest in the group, immediately contact the applicant, answer any questions about the group, and let them know you will be emailing/ mailing them information
4. Provide new members with the following:
 - * A meeting or phone call to assist them through MTNA, WSMTA and MTACC's websites
 - Discuss with new members their purpose of joining MTACC, how they are willing to serve, what skills/talents/knowledge they possess that might benefit MTACC
 - * Follow up with emailing or mailing information that includes the following:
 1. Introductory letter
 2. Hard copy application or direct them to the online application
 3. Membership Benefits: to be found online
 4. MTNA brochures
 5. WSMTA brochure and WSMTA certification brochure
 6. Young Composers Project Information
 7. Description of all MTACC meetings, events, festivals, etc.
 - * Invite the new potential member to the next available workshop or meeting
 - * Following the submission of application and dues, they will be welcomed at the next available gathering
5. Introduce new members and visitors at all workshops and social events
6. Deliver all files and materials to succeeding 2nd Vice President at the MTACC May luncheon

SECRETARY

Responsibilities:

1. Take minutes of the meetings of MTACC and the Executive Board
2. Include a record of attendance in the minutes from each meeting
3. Provide copies of the monthly meeting minutes to the President. THE PRESIDENT WILL REVIEW AND SIGN MINUTES TO BE PROVIDED TO WEBSITE ADMINISTRATOR
4. Provide copies of the monthly meeting minutes to the WSMTA President
5. Deliver all files and materials to succeeding Secretary at the MTACC May luncheon

TREASURER

Responsibilities:

1. Write and record disbursement checks as needed
2. Maintain a monthly balanced check register and ledger
3. Prepare a monthly Treasurer's report to be presented at each monthly board meeting
4. Report upon receipt from MTNA the names for which dues have been paid and any changes in mailing addresses to the President, Membership Chair, Secretary and Website Chair
5. Each year complete the membership certificates and hand out at September's gathering to those members who attend. The certificates are provided to the MTACC President at the WSMTA June Conference.
6. Keep records of the MTACC Mutual Fund
7. Deliver all files and materials to succeeding Treasurer at the MTACC May luncheon
8. Assist succeeding treasurer in filing IRS non-profit report
9. Set up new treasurer's signature authorization at chapter bank

IMMEDIATE PAST PRESIDENT

Responsibilities:

Serve as an advisor to the President and may chair the Bylaws Committee

APPOINTED CHAIRS

WEBSITE ADMINISTRATOR

Responsibilities:

1. Maintain and update the MTACC website
2. Updated annually:
 - Officers and Chairs
 - MTACC Calendar
 - Find a Teacher
 - Music Artistry Project
 - Conferences
3. Receive from the President, following the WSMTA Conference in June, the WSMTA calendar of annual events. Receive new and renewed membership information from the Treasurer.
 - Renewing members – Update bio and membership information upon request from current members on Find a Teacher page and the Membership Directory.
 - New Members – Send new members an email welcoming them to MTACC. Inform them of our website and collect their information to post
4. Inform the President of any changes in a member's address, email, phone, etc.
5. Contact the President, 1st Vice-President for all meetings and events for the upcoming year to update MTACC website for members
6. Maintain minutes and historical documents of MTACC

Website Management Information –

- MTACC's domain www.ccmtaonline.org is owned by www.godaddy.com and automatically renews every two years in September for \$65.88. Username login through Elizabeth Morris.
- MTACC'S website is hosted and edited through www.wix.com. This information to remain private and available only to the current officers. The hosting automatically renews every year in June for \$221.13.
- MTACC's Facebook account is at www.facebook.com/ccmta and is managed through the website administrator. Elizabeth Morris. Any elected active MTACC member may be added as an Administrator.

PUBLIC RELATIONS COORDINATOR

1. Direct and oversee establishing relationships with local community businesses
2. Encourage increased member donations and fund raisers within compliance of MTACC's 501C3 non-profit status
3. Promote MTACC events, festivals, competitions, and other activities in local newspapers, social media, and other publications

This position may also be held by the website administrator

HISTORIAN

MTACC may elect an historian chair. Currently, the website administrator uploads and maintains the history of MTACC, meeting minutes, and additional information on the chapter website. This position may include putting all past hardcopy existing documents into a digital format to be delivered to the website administrator.

APPOINTED COMMITTEE CHAIRS

All event chairs provide dates, venues and adjudicators to the website administrator by August first of each year.

MUSIC LITERACY PROGRAM CHAIR

1. Schedule registration deadline, date, time, and location(s) for testing by August 1.
2. Set procedures for function of event
3. Collect registration forms and fees from participating teachers by posted deadline
4. Solicit assistance if required to efficiently conduct the MLP event
5. Collect test results from all participating teachers according to WSMTA guidelines
6. Submit test results to MLP chair at WSMTA within one month of concluding the event
7. Collect certificates and seals from WSMTA MLP Chair and distribute to participating MTACC teachers.

MUSIC ARTISTRY PROGRAM CHAIR

1. Each MAP division chair will be responsible for securing the number of adjudicators required for their division.

2. Obtain packet information from chapter President by June 30th annually. Packet will include previous spring's adjudication results. Complete information and forms may be obtained by visiting WSMTA's website.

3. Become familiar with MAP state guidelines available on the WSMTA website

- Coordinate with President during the summer chair meeting to determine dates for each MAP Division.
- Secure venues and confirm event dates with venues. Provide this information to website administrator.
- Provide event information for the President to distribute to all members.
- Email instructions to members **(NOV)**
- Collect entries and fees **(JAN)**
- Distribute final forms in Feb.
- Request Visiting Artist bios for MTACC website.
- Each division chair is responsible to maintain communication with the adjudicator(s).

1. Confirm needed accommodations, meals, and snacks; provide local choices and assist as needed.

2. Provide reimbursement procedures: 1. MTACC provides financial compensation at the final day of the event, as determined by MTACC board according to WSMTA and MTNA guidelines for each year.

3. Visiting Artist(s) required to pay for all other expenses out of pocket, fill out and deliver expense form and receipts to WSMTA MAP chair.

4. WSMTA will provide a reimbursement check upon receiving the expense form and receipts.

5.

Each division chair will be responsible for scheduling student performances for the specified dates of their MAP division following registration deadlines.

- Division Chairs will send copies of their schedules to the chapter President, who will then ensure their delivery to WSMTA MAP chair
- Each division chair organizes their division and delivers MAP packets by February 1 of each year for participating teachers. Packets will include schedule, additional forms, judge's bios, etc.
- Fill out forms and deliver to WSMTA MAP Chair by either of the following three deadlines: November 1, January 25, or May 1, dependent upon confirmed dates for each division.

4. Send to State Chair according to the dates as stated above (postmark deadline)

- Check that Treasurer has made out to WSMTA (less Chapter Fees)
- One copy of teachers' Registration Forms
- One copy of the Schedule that has been made for each day (this has to be approved by WSMTA before teachers can be notified of their schedules)
- Two copies of Summary Sheet (can be filled out online)

5. Before Feb. meeting

- Organize adjudication packets for teachers – include:
 - Adjudicators' bios, pics
 - Each teacher's schedule

- Student Evaluation Sheets
- Parent Information Sheet
- Teacher Information and Student Schedule Form
- Request for Excused Absence Form
- Legally Copied Music Verification
- Certificates (these will have been provided to Chair by WSMTA)
- Adjudicator Evaluation Form for teachers having entered 5 or more students
- Remind teachers to check student's music for numbered measures

6. As soon as possible but not later than May 1

- Send to WSMTA Adjudications Chair:
 - Final Chapter Adjudications Chair Report
 - Adjudicator Evaluation Sheets

- To ensure the event is efficient and successful, each division chair is required to be available for the entire duration of their MAP division event. Event chairs may request assistance from co-chairs, participating teachers, and other members if needed.
- Fill out final report and send off to State MAP Chair

7. Deliver promptly all files and materials to incoming MAP Chair/Committee

◆ **SUGGESTED MAP EVENT SCHEDULE**

- Each day of the event begins at 8:00 a.m.
- Schedule two twenty-minute breaks for the visiting artist(s): mid-morning and mid-afternoon
- One hour lunch (Consult visiting artist(s) for preference)
- Each day not to exceed eight hours of student performances, not including lunch.
- Schedule teachers for a block of time for total student minutes plus an additional block of time for evaluation minutes. Teachers will be responsible to schedule their individual students within their studio block of time. Blocked schedules will be determined by how many participating students each teacher enters.
- First Day of event: Schedule fifteen minutes with the visiting artist(s) prior to 8:00 a.m. to discuss the week and any requests or needs.
- Final Day of event: schedule fifteen minutes following the last student performance to obtain feedback as to the successes and any challenges. At this time, provide the following:
 - Deliver check to visiting artist(s) that has been sent by WSMTA
 - Sign expense form IT IS MY UNDERSTANDING THAT ADJUDICATORS KEEP RECEIPTS OF ADDITIONAL EXPENSES AND THEY TURN INTO WSMTA FOR REIMBURSEMENT?

FESTIVAL CHAIRS

1. Determine dates for each festival at the June MTACC board meeting.

2. Responsible for the following by August 1 of each summer:

1. Secure adjudicator(s)

2. Determine fee schedule for students/teachers with MTACC president during the event chair meeting held in June of each summer.

3. Coordinate with website administrator Prepare online ENTRY form to be filled out by each participating teacher

4. Set registration deadline ~~for entry forms to be returned~~

5. Create a festival schedule for student performances

6. Notify teachers of student performance times by email

3. CERTIFICATES and AWARDS

- Prepare/type award certificates
- Purchase gold seals and/or medals
- Pre-sign Student Certificates
- Deliver Certificates to the adjudicators the first morning of the event
- Have teachers sign Certificates after Students have performed

4. VISITING ARTIST(S) NEEDS

- Each Day - Have water/coffee/tea and snacks available - Pens, pencils, paper if needed - Table for writing, chair

5. CONCLUSION OF FESTIVAL

- Pay adjudicator. Collect check from treasurer and deliver to adjudicator. Financial compensation determined by MTACC board at June meeting of each summer.
- Determine list of winners from adjudicator forms
- Create a winners recital program to be held the weekend following the festival.-
- Send the President a list of winners with the recital program by the end of the day following the conclusion of the event. The President will send a MTACC email with the information.

6. RECITAL PROGRAMS

- Include the following information on recital program:
 1. student names as given on registration forms
 2. teacher's name
 3. title and composer of piece to be performed
 4. Level of students
- Make copies of recital programs for the day of recitals.

7. BEFORE Recitals

- Sort adjudication FORMS by teacher
- Affix gold seals to winners' certificates, sort by teacher
- Place evaluation forms and certificates into teacher packets and deliver to recitals

8. Suggested Festivals MONITOR DUTIES LIST

- **Set-Up**
 - Arrive Early
 - Turn on lights
 - Move piano into place
 - Provide table & chair for adjudicator
 - Provide pads to raise height on piano bench
- **Clean-up/Lock-up**
 - Straighten seating, Remove trash

- Return Judge's table and chair to original location
- Move piano back to original position
- Turn out lights
- Lock up Building if required
- **MONITORS – (2 Hour Shifts)**
 - Greet and sign-in students
 - Assemble students before performance
 - Collect music to give to adjudicator
 - Make sure music is opened to right page
 - Lead students in to performance area
 - Announce each group
 - Monitor distractions in lobby during performances

MTACC SCHOLARSHIP FUND

This fund is designed for the purpose of helping MTACC District and Conference Recital Competition winners with their travel expenses.

- ◆ The money in this fund comes from special fund-raising activities by MTACC
- ◆ Scholarships shall be: \$50 for State, \$75-\$200 for Regional, depending on location.
- ◆ Amount per year to be disbursed is \$100-\$350. It is suggested that a Scholarship recital be held every other year and that \$500 be raised bi-annually to replenish the fund.
- ◆ These funds are to be awarded:
 - To students of MTACC members
 - For travel expenses to MTNA affiliated competitions.

(December 2007, MTCC Board)

REIMBURSEMENT FOR MEMBERS

MTACC may reimburse each member who holds in their home, a MTACC Masterclass, Festival, or any other event approved by the MTACC Board. Event hosts receive financial compensation for one half the cost of piano tuning, not to exceed \$75. Event hosts may submit a written request with a receipt to the current treasurer. Some teachers may choose to donate this service to MTACC and submit the expense as a tax deduction.

HISTORICAL OVERVIEW

The Music Teachers Association of Clark County (MTACC) was founded in 1931 as a chapter of Washington State Music Teachers Association ([WSMTA](#)) and was first known as Vancouver Music Teachers Association. Over the years, the name was changed to Music Teachers Association of Clark County to more accurately reflect the influence and contributions of the independent music teachers in the surrounding communities of Woodland, Amboy, Brush Prairie, La Center, Battle Ground, and Camas, as well as Vancouver, WA.

More of the MTACC's history may be found on the website.

MTACC PRESIDENT ROSTER

Vancouver Music Teachers Association

33. Stella Baird
35. Sara Jenks
37. Helen Baronovich
1937-39 Jeanne Chapman
41. Miss Olga Norgren
43. H. B. Deming
1943-45 Mrs. Reno (Anna) Raymond
47. Carolyn James
1947-49 Mr. Robert Hirtzel
1949-51 Mrs. G. S. (Helen) Wooten
1951-53 Leslie Hull
1953-55 Henrietta McElheny
1955-57 Mr. Harvey Flansburg
1957-59 Esther Ford Hammer
60. Olga O. Norgren
1960-62 Mrs. J. R. Baird
1962-64 Miss Lora Sherwood
1964-65 Mrs. John S. Sarton
1965-66 Mrs. Helen B. Wooten
1966-67 Mrs. Silas N. Johnson
1967-68 Mrs. Ernestine M. Martin
1968-70 Miss Erma Durdall
1970-72 Mrs. John B. McComb
1972-73 Doris Rutkowski
75. Delona Moore
76. Helen Lackey
78. LaVerne White
79. Allen Gates
Name change to

Music Teachers Association of Clark County

1979-1982 Carol Crawford
1986. Susan Sullivan
1987. Shari Giberson
Name change to

Clark County Music Teachers Association

1991. Vila Moreland
1993. Joyce Carter
1994. Genie Hoffman
1997. Ruth Ann Yerden
1998. Kaye Kipp Taylor
1999. Shari Giberson
2002. Genie Hoffman
2003. Kaye Kipp Taylor
2005. Cinda Goold Redman
2005-2007 Cindy Eubanks
2007-2009 Andrea Llafet
2009-2010 Louise Nedela
2010-2012 Barbara Roberts
2012- 2014 Present Lena Vozheiko-Wheaton
2014-2016 Debbie Lee
2016-2018 Judy Ebel
2018-2020 Dimitri Zhgenti
Name change to

Music Teachers of Clark County
2020- Brenda Lance